

Climate Action Leadership Team (CALT) Volunteer

Recognizing the serious threat posed by climate change, the Sierra Club's Loma Prieta Chapter has built a strong team of climate advocates whose goal is to shape climate action in cities and agencies across San Mateo and Santa Clara Counties. We are constantly seeking new volunteers to join our effort with the ultimate goal of identifying and training at least one climate advocate for each of the cities and agencies in our chapter territory. This is a great opportunity for people just getting started with advocacy and wanting to make a difference locally in climate action. Contact Kristel Wickham (kristel@timetodream.com) or Dashiell Leeds (dashiell.leeds@sierraclub.org) to get started.

CALT weekly meeting time: Fridays 1-3 pm by Zoom. Contact Dashiell Leeds (dashiell.leeds@sierraclub.org) to get the link.

Primary Activities of the Volunteer

As a volunteer, you will have the opportunity to develop expertise on climate action, practice city-level advocacy and network with other climate leaders in the region. Specific activities include:

- Reviewing and becoming familiar with your city's Climate Action Plan (CAP), including strengths and opportunities for improvement
- Identifying the highest impact actions your city can take to address climate change
- Tracking your city's progress on climate action
- Connecting with elected officials and staff in your City to discuss and advance key climate actions

Opportunities for Deeper Engagement

For volunteers seeking to develop even greater experience in climate leadership, additional activities may include:

- **Engagement**
 - Identifying residents, stakeholders, youth, business leaders and other advocates to support the climate action efforts in the city.
 - Educating this group if needed (presentations, calls, meetings) through invited speakers or recorded presentations, etc...
 - Setting up a communication channel (group email, regular meetings during critical times...)
 - Coordinating outreach to even more allies at key times (see 'tracking' below) - social media, public comments at council or commission meetings, meetings with Council and staff, and letters to council members
- **Advocacy**

- For cities that don't have a CAP, identifying a 'champion on council or staff to work with to see if creating a CAP is a possible endeavor and help get it started if so.
- For cities with recently adopted CAP update ensuring accountability to the plan, visible metrics and regular reporting of progress
- For cities with a CAP update or CAP creation planned or in progress, supporting the process through community outreach, engagement of allies, discussions with council members and staff, and letters and public comment at appropriate times. Recommending improvements to proposed climate actions, top level goals, metrics, funding, policies, etc. according to CALT's list of priorities for CAPs (Template Letter).

- **Tracking**

- Monitoring City Council and commission agendas for appropriate times to send letters or speak at council or commission meetings. This could be council action on a climate action plan or updates to the General Plan, priority setting session, budget approvals, and reports to council about GHG inventory or CAP update progress.
- Monitoring the city's webpages regarding environmental and sustainability issues for GHG inventory reports, Metrics reporting, CAP Progress reports, public workshops, speakers, resources, that relate to climate action
- Updating the CAP Tracker for the city as the CAP moves through the process

- **Coordination and record keeping**

- Keeping records in the CALT folder for the entity such as letters sent, public comments made, draft CAPs, advocacy points, list of allies and champions, meeting notes, etc.
- Providing updates to the CALT team on the status of the CAP, help needed, lessons learned, best practices, 'roses', 'buds', and 'thorns'.
- Scheduling and attending meetings with Council, Commissioners, Staff, and stakeholder team relevant to the CAP update and/or implementation.