## Boys and Girls Club of Metro Atlanta Mandated Reporter Training

See figures below.

- Follow this link:

https://www.prosolutionstraining.com/

- Create a New Account using the button in the upper right hand side
- After creating an account, return to the home page and click on the Georgia Mandated Reporters button in upper left hand side. It is a free course.
- After a few clicks, you can start the course.
- The course has 126 slides, it take 1.5 2 hours total to complete. There is a test afterwards.
- Print the certificate and take a screen shot of the certificate. Email the certificate to <u>atlantaico@gmail.com</u> and to <u>rreid@bgcma.org</u>

## ATTENTION VOLUNTEERS:

Boys & Girls Clubs of Metro Atlanta requires all volunteers to become Mandated Reporters. There is a <u>FREE online training</u> that you must take that is designed to help you recognize the signs of child abuse and neglect, and explains your legal obligations related to reporting suspected abuse and neglect.

This course must be completed as soon as possible in order for you to continue volunteering.

To access the online course, please visit the web address below and follow the directions listed:

https://www.prosolutionstraining.com/store/csi\_store.cfm/ses\_/details.cfm,list,x,x,x,0112/

1. Enter Quantity as 1, then CLICK Order Now.

- 2. Once you are directed to the next web page, CLICK Purchase Now.
- 3. If you do not already have a ProSolutions Training account, you will need to CREATE A TRAINING ACCOUNT as indicated

on the web page. If you already have a ProSolutions training account, please log in using your account information. 4. Once you have created a training account or logged in, you will be directed to the web page that will allow you to access

- Once you have created a training account or logged in, you will be directed to the web page that will allow the online mandated reporting course.
- 5. Once you have successfully completed the training you must do the following:
- Present your certificate of completion to the Club Executive Director
- Email a copy of your certificate to <u>meid@bgcma.org</u>, Manager of Volunteer Services





