

EMG Outings Committee Meeting Minutes

Meeting Date: 3/14/2019

Meeting Time: 7:00 PM

Meeting Location: Alpine Shop

Minutes Submitted by: Doug Melville

Minutes Approved: FINAL

Attendees

Jim Rhodes, Mark Schuermann, George Behrens, Paul Ohlendorf, Louise Bullock, Becky Denney, Doug Melville

Minutes

There were no additions or corrections to the January and February minutes.

Old Business

Missouri Chapter receives \$8,000 Grassroots grant from National Sierra Club

Outings Committee requested \$1,400 for First Aid Training and \$200 for Snacks for Training. The Trails Committee requested \$1,430 for tools and \$1,200 for Trail Work Week meals. The task now will be to see if we can cut \$1,000 from the requested budget. Trails Committee found \$500 that could be cut from their budget. Doug will investigate what can be cut from First Aid Training.

Camp Ondessonk Family Outing

Rick Schweitzer was on vacation and was not able to give a report. Rick will give a report at the next Outings Committee Meeting in April.

Clubhouse being shut down on March 31, 2019

Doug reported that the March 31 date is still good for the shut down of Clubhouse. Campfire will then be the only source for Sierra Club rules and information.

Outing Leader Training 101 set for March 30, 2019

To test the Video of the Outing Leader Training 101, Doug will be presiding for the Sierra Club Chapter Staff that are interested in become Outing Leaders. If successful, we can then have a process that will bridge the current 2 year training course cycle.

New Business

Meet Me outdoors in St. Louis - April 6 and 7th at the Missouri Botanical Garden

Andy Heaslet, Sierra Club Chapter Staff member, is looking for Sierra Club members to help with a table we will have at the Garden. If you are available to assist Andy, please call the office and let Andy know you are interested in helping.

Volunteer Positions being sought for the Sierra Club Eastern Missouri Group, Outings Committee

Changes were added to the format and wording so as to make it more appealing to potential applicants. These are attached here to see if one or more outing leaders might be interested in filling these positions:

Volunteer Positions Sought for the Sierra Club Eastern Missouri Group, Outings Committee

Outings Committee Secretary - Job Description

This position requires the person to take notes during the monthly Outings Committee that is held on the second Thursday beginning at 7:00 PM, ending at 8:30 PM at the Alpine Shop in Kirkwood, Missouri. The notes do not need to be as detailed as a court stenographer but just a synopsis in a sentence or two. The notes are then sent to the Outings Chair for review. The use of a smartphone to record the monthly meeting is also permitted. The choice is up to you as how you would like to record.

Job Requirements - The applicant must

1. Be a Sierra Club member
2. Attend the Monthly Outings Committee meetings
3. Take notes and create the meeting minutes
4. Keep the Outings Committee Procedures current by checking them against the Procedures in Campfire

Outings Committee Training Coordinator - Job Description

This position requires the person to keep records for each Outing Leader involving any training that the Outing Leader received to help with the Outings that the person leads. For example if an Outing Leader takes some additional training in canoeing, that training would be captured and recorded by the coordinator in LEADERS and Salesforce. At the monthly Outings Committee Meeting, a small report would be required to be sent to the Outings Committee Chair of any changes that happened since the last month's meeting. If the First Aid training is about to expire for an Outing Leader, that information would be sent to the Outing Chair and the affected Outing Leader. If First Aid training is needed, the coordinator will then set up training as needed.

Job Requirements - The applicant must

1. Be a Sierra Club member
2. Create a Monthly report for the Outings Committee meetings
3. Advise Outings Committee and Outing Leaders when training is needed
4. Keep training supplies current and advise Outings Committee when resupply or update is required

5. Keep the Outings Committee Records current for Outing Leaders by updating LEADERS and Salesforce when training, including First Aid, is complete

Outings Committee First Aid Instructor - Job Description

The person must be a Red Cross First Aid Instructor or willing to become one through the Red Cross by taking their instructor course. Since the Missouri Chapter is an "Authorized Provider", You would be allowed to give First Aid training to any of the 4 Missouri Sierra Club Groups. Recommended but not required to take the NOLS (National Outdoor Leadership School) Wilderness First Aid that you could impart to your students as some tips that would be helpful while on your outing. Finally after the Leaders complete their training, you would fill out the required entries on the American Red Cross Training site and then notify the Outings Chair and the Training Coordinator the following: Leaders Name, Training Completed Date and the Expiration Date.

Job Requirements - The applicant must

1. Be a Sierra Club member
2. Create a Monthly report for the Outings Committee meetings
3. Training would be provided by Missouri Chapter using American Red Cross Training
4. Keep First Aid training supplies current and advise Outings Committee of any American Red Cross changes to training
5. Provide training to Sierra Club Outing Leaders and Outing Leader Candidates as required. Note that the Missouri Chapter is an American Red Cross Authorized Provider so that you can give training to any of the 4 Missouri Chapter Groups that require First Aid training.

Outings Committee Table Coordinator - Job Description

The person enjoys meeting with people and conversing with them. The person is responsible for keeping a list of volunteers who also like to meet and converse with people. During the year, there are several events at which the Sierra Club has an information table that require the collection of signatures for various bills or petitions at the national, state or local government level. Finally from the other committees of the Eastern Missouri Group to pass out information about upcoming events.

Job Requirements - The applicant must

1. Be a Sierra Club member
2. Create a monthly report when you do a table event or when an upcoming table event is in the works
3. Obtain a list of Sierra Club members who would like to help by consulting with the Missouri Chapter staff
4. Keep a list of people who have helped so that they can be called on again when needed
5. Advise Outings Committee when supplies are needed to be reordered or updated

Outings Committee Publicity Coordinator - Job Description

The person is familiar with various printing programs so that pamphlets, information cards, information sheets, photo transfers and some art designs that are useful in helping to publicize the Sierra Club message or various events and important issues.

Job Requirements - The applicant must

1. Be a Sierra Club member
2. Create items to publicise the Sierra Club's needs
3. Can obtain help from other members or colleges as needed
4. Advise Outing Chair when additional supplies are required
5. Be able to show the completed work to the Outings Committee when required

Next Meeting Date: Thursday April 11, 2019 at the Alpine Shop from 7:00 PM - 8:30 PM