

ByLaws of the Ski Touring Section Loma Prieta Chapter Sierra Club

ARTICLE I - Name

The name of the Section shall be the "Ski Touring Section of the Loma Prieta Chapter of the Sierra Club."

ARTICLE II - Object

The objectives of the Section shall be to provide leadership and organization for its members to travel, explore and enjoy the natural environment (*e.g.*, forests, mountains, wilderness areas) by ski touring; to enlist public interest and cooperation in protecting these environments; and to further the interests and purposes of the Sierra Club.

ARTICLE III - Members

Any person shall be eligible for membership in the Ski Touring Section provided that such person (1) is a member of the Sierra Club and (2) notifies the Treasurer annually of a desire to be a member or subscribes to the Section Newsletter, TRACK. Members are eligible to vote and hold elective office in the Section.

ARTICLE IV - Officers

Section 1.

The elected officers of the Section shall be a Chair, a Vice-Chair, a Secretary/Editor, and a Treasurer. These officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Section.

Section 2.

A Nominating Committee of three members shall be appointed by the Chair by the first Monday of April. It shall be the duty of this committee to nominate candidates for the offices to be filled at the Annual Meeting in May. Before the election at the May meeting, additional nominations from the floor shall be permitted.

Section 3.

The officers shall be elected by ballot to serve for one year or until their successors are elected, and their terms of office shall begin on July 1st. A majority vote shall be required to elect. If no candidate receives a majority on the first ballot, another ballot shall be cast, dropping the name of the candidate receiving the fewest votes on the first ballot. This procedure shall be repeated until a majority is obtained.

Section 4.

No member shall hold more than one elected office at a time. No member shall be eligible to serve more than two consecutive terms in the same office, but may serve two full terms and one partial term consecutively.

Section 5.

A vacancy in the office of Chair shall be filled by the Vice-Chair. Vacancies in the other offices shall be filled for the balance of the term by election at the next regular meeting following the occurrence of the vacancy.

Section 6.

Duties of the Officers

A. Chair.

The Chair of the Section calls and presides at meetings of the Section, enforces the bylaws of the Section, and appoints committees to carry out the work of the Section. The Chair of the Section shall attend, or appoint an alternate to attend, meetings required by the Executive Committee of the Loma Prieta Chapter.

B. Vice Chair.

The Vice-Chair of the Section is responsible for the selection of leaders for, and the scheduling of, the outings of the Section. During the absence or disability of the Chair, the Vice-Chair shall act in the Chair's place.

C. Secretary/Editor.

The Secretary/Editor of the Section shall keep minutes of all decisions made at meetings, publish and distribute the Section Newsletter, maintain the Section Bylaws and Standing Rules, and carry on such correspondence as the Section may require.

D. Treasurer.

The Treasurer of the Section shall keep an up-to-date roster of the members and shall manage all financial matters of the Section, keeping proper records thereof and preparing financial reports as required.

E. Other duties. Other more specific duties and responsibilities for officers shall be described in the Standing Rules of the Section.

ARTICLE V - Meetings

Regular meetings of the Section shall be held on the first Monday of the month during the winter season unless otherwise ordered by the Section.

Section 2.

The May meeting shall be known as the Annual Meeting, at which officers shall be elected and annual reports shall be received from officers and standing committees.

Section 3.

Special meetings may be called by the Chair or by written request of ten percent of the membership to the Chair. Notice of meetings initiated by the Chair shall be received at least two weeks prior to the meeting date. Meetings requested by the membership shall be called by the Chair within thirty days of the receipt of the request. Only that business mentioned in the special meeting notice shall be transacted at such a meeting.

Section 4.

Notice of meetings of the Section shall be given to the membership prior to the date of the meeting. Notice may be via email, in writing or by inclusion in the Section Newsletter.

Section 5.

A quorum for the conduct of business shall consist of ten members or ten percent of the Section membership, whichever is greater.

ARTICLE VI - Committees

Section 1.

Standing committees shall be appointed by the Chair each year to serve until July 1st. A committee may consist of one or more members of the Section.

Section 2.

An Outings Committee of experienced members shall be appointed each year to establish and maintain Leadership Training and Safety Programs, and to oversee the Section's outings program.

Section 3.

Duties and responsibilities of committees shall be described in the Section's Standing Rules.

ARTICLE VII - Funds

Section 1.

Dues to cover costs of production and distribution of the Section Newsletter, program or facilities charges for meetings, and other operating expenses may be charged as set forth in the Standing Rules.

Section 2.

Expenditures will be based on a budget approved at the Annual Meeting for the following twelve months and based on guidelines set forth in the Standing Rules.

ARTICLE VIII - Parliamentary Authority

The rules contained in the current edition of Roberts' Rules of Order Newly Revised shall govern the Section in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Section may adopt.

ARTICLE IX - Standing Rules

Section 1.

The Section shall maintain a set of Standing Rules to govern its routine operations. Functions of officers and committees, Section dues, and expenditure guidelines shall be included.

Section 2.

The Standing Rules can be amended by a majority vote at any regular meeting of the Section.

ARTICLE X - Amendment of Bylaws

These bylaws can be amended at any regular meeting of the Section by a two-thirds vote provided that written notice of the amendment has been published in the Section Newsletter at least a month in advance of the meeting. The amendment shall be considered adopted upon its approval by the Executive Committee of the Loma Prieta Chapter.

Amended and Approved by STS - 14 January 2008

Approved by Chapter ExCom - 5 June 2001

Amended by STS – 7 May 2001

Approved by Chapter ExCom - 12 April 1999

Approved by STS – 5 May 1997

Digitized and Proofed - 29 Oct 1996

Accepted by ExCom – 8 May 1980

Approved by STS – 5 May 1980