

Sacramento ICO Reimbursement Request - Outings

Submitted by:	
Address (if check to be mailed):	
Submission date:	
Email or phone:	

Trip Date:	
Trip Destination:	
Partner Agency:	
Trip Leader(s):	

Please break down all costs to be reimbursed:

<u>Description</u>	<u>Category</u>	<u>Notes</u>	<u>Amount</u>
	<ul style="list-style-type: none"> • Equipment/Supplies • Transportation • Food • Permits/Fees • Training • Other (specify details) 		
		TOTAL:	

Please email form ***with receipts*** to Sacramento ICO Treasurer Marc Vayssières:
marcv@dcn.davis.ca.us

Questions? Contact Chair Harry Spanglet: hspanklet@gmail.com, 530-902-3935