

**Sierra Club Falls of the James Group (FOJG)
Community Grants Program Guidelines and Application Form**

Sierra Club Falls of the James Group is committed to enjoying, protecting and enhancing the natural and urban environment of our central Virginia region. We are fortunate to be able to offer grants to community groups for projects that reflect the values of the Sierra Club and advance equity, inclusion and environmental justice. In applying for a grant, please consider:

- 1) Grant requests on our form will be accepted from September 1 through February 15 each year.
2. Grants are generally in an amount of \$1,000 or less. Please clearly set out how you will use these grant funds in your application.
- 3) All complete grant applications shall be evaluated by the grants committee, then voted on by the Executive Committee of the Falls of the James Group within two months of receipt.
- 4) In the application, please share how your proposed project aligns with Sierra Club mission of enjoying, protecting and enhancing the natural and urban environment of our central Virginia region and advancing equity, inclusion and environmental justice in our community.
- 5) Please share with us when and in what manner you will report back to FOJG on the success of your project and how you will evaluate that success.

Return completed form as follows:

- By surface mail to P. O. Box 25201/Richmond VA 23250 or
- In person to any current FOJG Executive Committee member.

**Sierra Club Falls of the James Group (FOJG)
GRANTS PROGRAM**

PROJECT NAME _____ **Date** _____

Applicant Name _____

Applicant Organization _____

Mailing address: _____

Work Phone: _____ Alternate Phone Number: _____

Email address: _____ Website: _____

Your group's mission:

Your group's geographic scope:

Please attach a list of your organization's current board members.

Is your group a 501(c)3 or other non-profit organization?

Describe your project generally, its purpose, costs, location(s) and key individuals and partners. (You may use the back or attach a separate page.)

Any other benefits you expect as a result of this project, e.g., education, organizational development, community engagement, etc.?

How much money are you requesting?

How will the funds be used?

Any matches or in-kind contributions?

Have you received funds from FOJG in the past?

How will the project be evaluated?

The FOJG's Executive Committee appreciates periodic reports, both in writing and in person, from grant recipients and a final accounting for each project. What reporting method will you use?

How will you acknowledge the FOJG's sponsorship of this project publicly?

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