SIERRA CLUB

Application for Mountaineering Outing Approval

NON-TRAINING TRIPS

This Application must be sent to the person in your group or subcommittee designated to review mountaineering outings. That person will then send your approved application to:

Ron Hudson, hudsonrf@verizon.net
Mountaineering Oversight Committee Chair
1590 Avenida del Manzano, Camarillo, CA 93010
e-mail submission is preferred

APPLICATIONS WILL NOT BE ACCEPTED DIRECTLY FROM LEADERS, each must be submitted and approved by your group designee.

1. Name of Sponsoring Entity (chapter, group or section): _____
2. Trip Name:_____Trip Dates: _____
3. Names of Leaders: _____
4. Email / postal address of primary leader: _____

   Leader phone_____ Email:_____
5. On a separate sheet of paper, fully describe the qualifications of each leader, including experience, first aid, mountaineering certification, and Sierra Club membership number. New descriptions are not required if the leader has already led a trip this year.
6. PLEASE CHECK ONE: Leader description included ☐ Leader description previously submitted ☐
7. Describe the intended route: _____

   _____

   _____

   _____

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8. Describe the conservation theme of the trip: _____

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9. Describe the technical difficulty of trip: _____

   _____

Over >

10. Describe the participant screening process, including experience requirements: _____

11. Will any paid guides or concessionaires be used? _____ If yes, you must obtain a certificate of insurance naming the Sierra Club as additional insured and send it to the Outings Department.

If your outing is approved, you will need to send the following to the Outings Department within 30 days or sooner of the completion of the trip:

- the *Acknowledgment of Outing Member Responsibility, Express Assumption of Risk, and Release of Liability* form from each participant signed prior to the outing.
- a complete trip roster/sign-in sheet of all participants, including addresses and membership numbers
- the *Medical Screening Form* for each participant.
- send in an Incident Report Form asap to report any serious incidents, injuries or illnesses.

Leaders who do not turn in the above documents will not be approved to lead future restricted outings

Please allow at least four weeks for the approval process