



Sierra Club Outings Plan

Name	Date	Trip Title
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Outing Purpose Statement:

Conservation Topic:

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Be sure to describe how you will implement your conservation topic.

Outing Profile Statement:

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Include outing date(s), type, location, distance, duration, fees (if any) and level of difficulty.

Participant Profile Statement:

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Include number of participants, participant focus (adult, single, family, minors), skill level (beginners/advanced) and equipment needed.

Leader Profile Statement:

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Include number of leaders, roles, experience or skills needed and any equipment needed.

Outing Announcement:

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Include trip date(s) and time(s), fees (if any), brief description of outing, difficulty rating, participant pre-requisites, leader name and contact information.

Trail Head Talk:

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Include the tone you plan to set for your talk, a welcome greeting, trail conduct, safety guidelines, conservation topics, LNT points you want to cover and liability waiver information.

(Continued)

Document Checklist:


- Trailhead Talk Card
- Sign-In Sheet and Liability Waiver
- Minor Medical Treatment Authorization
- Emergency Response Card
- Incident Report Form
- Emergency Response - Patient Report
- Safety Management Plan (if desired)
- Leave No Trace Cards (for participants)
- Membership Brochures


Ten Essentials Checklist:


- Navigation (map and compass)
- Fire (matches or lighters)
- Signaling Device (whistle or mirror)
- Sun Protection (sunglasses and sunblock)
- Insulation (extra clothing)
- Nutrition (extra food)
- Hydration (and/or the means to make more)
- Illumination (flashlight/headlamp)
- First Aid Kit
- Emergency Shelter

Map: (Paste a photocopy, hand draw, or cut and paste electronically)

Use these symbols on your map:
(You can copy and move them around.)


Trailhead = 


End of trip = 

Campsite = 

Planned route = 

Alternate route = 

Escape route = 

Water source = 

Parking lot = 