Draft Sample Letter

Date

Ian Munce, AICP, Principal Planner

City of Tacoma

Planning & Development Services Department

747 Market Street, Suite 345

Tacoma, WA 98402

[tacoma.methanol.sepa@cityoftacoma.org](mailto:tacoma.methanol.sepa@cityoftacoma.org)

**Re: Comments on the Scope of the Environmental Impact Statement for the**

**Tacoma Manufacturing & Marine Export Facility**

Dear Mr. Munce:

I am submitting these comments regarding the scope of the Environmental Impact Statement (EIS) assessing the impacts of NW Innovation Works’ proposal to construct and operate a natural gas-to-methanol production plant and storage facilities (methanol export facility) at the Port of Tacoma.

I'm writing because I am deeply concerned about NWIW’s Tacoma proposal. This is a good spot for any personal info you want to include.

I urge you to include all of the following in your Environmental Impact Assessment of the Tacoma Manufacturing & Marine Export Facility

Comments here. Include topics from the samples or think up your own. There is no limit. Make lots of specific points.

For example:

Thank you for considering these comments. Please include my comments in the record and notify me of any action taken.

Name

City

email address