

Submission Guidelines for Eastern Missouri Group Print & E-Newsletter

We are seeking your contributions to the Eastern Missouri Group e-newsletter and printed SierraScape newsletter to share with our Sierra Club members. We invite members to submit a short article or announcement that fits into the following categories:

- Sierra Club and environmentally topical news Items
- Articles
- Op-Eds/Letters to the Editor
- Photographs
- Event/Conference Announcements
- Award recognitions
- Group activity and event reports
- Volunteer Spotlight Profile

To submit:

- Email emg.missouri.sierraclub@gmail.com by the submission deadline.
- Please send written pieces as attachments in Word (.doc or .docx).
- Please do not send items in .pdf format.
- Photographs should be .jpg or .png attachments.

Article Submission Guidelines for SierraScape

- Articles should be preferably 100-400 words.
- Include **"SierraScape newsletter submission"** in the subject line of your submission email.
- Put your full name in the body of your message. Your name will appear as your byline unless you ask to be anonymous.
- Your piece may be edited for length, grammar or clarity. We will reach out to you about any edits prior to publication.

Photo Submission Guidelines for SierraScape

- Photographs may be submitted with articles or by themselves.
- Photographs must be your own work.
- Please include a short caption with each photograph.
- If other people appear in your photograph, please provide their names. By submitting, you confirm that you have received consent from those in the photograph.

Op-eds and Letters to the Editor Submission Guidelines for SierraScape

- Op-eds and Letters to the Editor should be preferably 100 - 300 words.
- Include **"SierraScape Op-Ed Submission"** or **"SierraScape Letter to the Editor Submission"** in the subject line of your submission email.

- You must include the writer's address and phone number.

Please note:

By submitting a contribution to the newsletter, you are agreeing that the content submitted will be publicly available. We reserve the right not to publish all submitted content in the newsletter. We may also use submitted content in a future newsletter issue. Minor editorial changes and spelling corrections will be made. To establish the identity of contributors, your name and/or your group's name may be published with your article or contribution. By submitting images to be used with your articles, you authorize us to use these images in our publications. Submission does not guarantee publication. The EMG e-newsletter and SierraScape print newsletter is a publication put together by volunteers; there is no compensation for articles or photographs.

For questions, email caitlinzera@gmail.com